



KUMARAGURU COLLEGE OF TECHNOLOGY
COIMBATORE – 641 049

(An Autonomous Institution affiliated to Anna University, Chennai)

IQAC Meeting IV

MINUTES OF MEETING

Committee name: Internal Quality Assurance Cell	
Meeting Date: 27.06.2017 3.00 P.M to 4.50 P.M	
Name	Designation
Dr.R.S.Kumar	Principal
Mr. G. Muniasamy	Exécutive Officer (Management representative)
Dr.J.Premalatha	Professor, Civil Engineering
Dr. R. Venkatesan	Professor, Mechatronics
Dr.Bhaarathi Dhurai	Professor ,Textile Technology
Dr.V.Muthukumaran	Professor, Mechanical Engineering
Mr. M. Senthil Kumar	AP (SRG) Aeronautical Engineering
Dr. T. Arunachalam	Professor- S&H
Dr. K. Malarvizhi	Professor-Electronics and Communication Engineering
Dr.J.Srinivasan	Professor -Fashion Technology
Dr. P. Devaki	Professor – Computer Science and Engineering
Dr.V.Geetha	Associate Professor – MCA
Dr. Vijila Kennedy	Director – MBA
Prof.S.Bhaskar	Associate Professor/Centre of Academic Excellence
Prof. T. R. Sukumar	DCOE
Mr.P.Jeeva	Administrative Officer
Mr. M.Mhuthukumar	Technical Staff
Dr. R. Manivel	Professor – Mechanical Engineering (Special invitee)
Ashok V	Alumni
R. Sundar	Student / IV MCE
R. Shangeetha	Student / II MBA

Members who did not attend	
Prof.C.Vasantharaj	Professor -Automobile Engineering
Dr.Rani Thottungal	Professor- Electrical and Electronics Engineering
Dr. J. Senthil	Professor – Information Technology
Dr.M.Ezhilarasi	Professor, Electronics and Instrumentation Engineering
Dr.N.Saraswathy	Professor, Biotechnology

Action taken report on the previous meeting:

1. Department review Completed
2. Academic audit conducted during the period 06.03.2017 to 22.03.2017 and the observations were discussed.
3. Participating in NIRF and data submitted in time.
4. International conference on Waste Water Management (ICWW) is planned on 17-19th August, in collaboration with Tel Aviv University, Israel and Technical University of Liberec , Czech Republic .

Highlights :

Budget 2017-2018 - PMKVY 2017 - 2018 - K16 A52 - PALS Pan India Alumni Leadership Society - NBA Prequalifier - Targets - IET - Work load, Subject allocation, course plan for 2017-2018 odd semester - Summer Semester Courses - Mentor Mentee - FCLF courses – International Conference year - First year

Action Items:

Codes: **A:** Action **C:** Comment **D:** Decision **R:** Recommendation

Item	Code	Description	Responsibility	Due Date
1	INSTITUTIONAL			
	C	Budget 2017-2018 Budget 2017-2018 was discussed.	Dr. P. Thirumoorthy- EEE Dr. R. K. Kavitha - MCA	
	D	PMKVY 2017 - 2018 Civil, Auto, EEE, FT, EIE to apply through web portal on or before 30 th June 2017.	HODs	

	<p>C</p> <p>K16 A52</p> <p>39 projects completed</p> <p>11 projects in execution stage</p> <p>Project owners, HODs, Faculty did an amazing job in completing all these projects. Activities to be initiated for the 11 projects in execution and planning stages.</p> <p>Principal appreciated Mr. M. Umesh for the work he has done with utmost dedication.</p> <p>The project is to be kept in momentum to reach new milestones.</p>	<p>Mr. M. Umesh</p>	
	<p>D</p> <p>PALS</p> <p>Pan India Alumni Leadership Society</p> <p>This is about IIT alumni across the world</p> <p>The various activities proposed through PALS is available for discussion and implementation</p> <p>PALS experts will come to KCT for sharing Knowledge, skills.</p> <p>Similarly KCT faculty, students can visit PALS activity centres in other institutions.</p> <p>Dr. Gayathri of Civil dept is the coordinator.</p> <p>The executive committee members are Ms. Lisa Mary Thomas from Civil and Mr. R. Rajesh from EEE.</p> <p>The inauguration of Coimbatore centre will be at PSG CT on 29th June 2.00 p.m to 5.00 p.m</p> <p>The first program is in the second week of July 2017 at KCT.</p>	<p>Dr. Gayathri - CE</p>	<p>29.6.2017</p>
<p>2</p>	<p>ACADEMICS</p>		
	<p>A</p> <p>NBA Prequalifier</p> <p>(Auto, Aero, MCE, Mech, BT, & EIE)</p> <p>Auto, EIE, MCE – To have more than 20% faculty with Ph.D qualification.</p> <p>All departments to start immediately on the preparation of SAR with particular reference to OBE data.</p> <p>BT- to fill the new version of compliance report</p>	<p>Respective HODs, CAE</p>	

	A	<p>Targets</p> <p>Individual HODs along with one or two faculty members to finalize targets with Principal and to be completed before 4th July 2017.</p> <p>Institutional target is available.</p> <p>All HODs to work on targets that will have respective department in NBA and NIRF ranking less than 50.</p>	HODs	
	D	<p>IET</p> <p>KLDA is organizing Workshop on accreditation through IET. One faculty from each dept. per section of intake and S&H -4 faculty, 3 PG faculty members from ME, ECE, EEE to be nominated.</p>	HODs	
	A	<p>Work load, Subject allocation, course plan for 2017-2018 odd semester</p> <p>Soft copy of the work load to be sent to Principal on or before 01st July 2017 – 12 noon. This will be submitted to JC for suggestion and approval.</p>	HODs Mr. KS. Lakshmanan	
	D	<p>Summer Semester Courses</p> <p>Internal Exams are conducted by the respected course teachers.</p> <p>57 courses are being done during this semester (2017)</p> <p>101 student registrations</p> <p>End semester exams will be conducted by the COE office along with the supplementary exams.</p>	HODs	
	D	<p>Mentor Mentee</p> <p>II, III years – Mentor Mentee meeting to be conducted and recorded properly</p>		
	D	<p>FCLF Courses</p> <p>Courses offered through FCLF to be finalized for the Academic year 2017-18.</p> <p>Add/drop option to be provided to students</p>	SITCA - Director	
3	RESEARCH			
	A	Decided to organise International conference on Science, Engineering, Technology and Management	Dr.R.Manivel	

4	OTHERS			
	A	First year – To Do IGNITE 2017 – First year boot camp - to be planned	Mr. V. Vijilesh	18.7.2017

Date: 27.06.2017



PRINCIPAL