



KUMARAGURU COLLEGE OF TECHNOLOGY

COIMBATORE – 641 049

(An Autonomous Institution affiliated to Anna University, Chennai)

MINUTES OF MEETING

IQAC Meeting - I

Meeting Date: 05.07.2016 3.00 P.M to 5.35 P.M	
Venue : B Block Conference Room	
Participants of the meeting:	
Name	Designation
Dr.R.S.Kumar	Principal
Mr. G. Muniasamy	Exécutive Officer(Management representative)
Dr.N.Sarasvathy	Professor, Biotechnology
Dr.J.Premalatha	Professor, Civil Engineering
Dr.M.Ezhilarasi	Professor, Electronics and Instrumentation Engineering
Dr. R. Venkatesan	Professor, Mechatronics
Dr.Bhaarathi Dhurai	Professor ,Textile Technology
Dr.V.Muthukumar	Professor, Mechanical Engineering
Mr. M. Senthil Kumar	AP (SRG) Aeronautical Engineering
Dr. T. Arunachalam	Professor- S&H
Dr. K. Malarvizhi	Professor-Electronics and Communication Engineering
Dr.J.Srinivasan	Professor -Fashion Technology
Dr.V.Geetha	Associate Professor – MCA
Dr. Vijila Kennedy	Director – MBA
Prof.S.Bhaskar	Associate Professor/Centre of Academic Excellence
Prof. T. R. Sukumar	DCOE
Mr.P.Jeeva	Administrative Officer
Mr. M.Mhuthukumar	Technical Staff
Dr. R. Manivel	Professor – Mechanical Engineering (Special invitee)
Ashok V	Alumni (2010 batch)
R. Sundar	Student / IV MCE

R. Shangeetha	Student / II MBA
Committee Members who did not attend:	
Prof.C.Vasantharaj	Professor -Automobile Engineering
Dr. P. Devaki	Professor – Computer Science and Engineering
Dr.Rani Thottungal	Professor- Electrical and Electronics Engineering
Dr. Ramalatha Marimuthu	Professor – Information Technology

Highlights :

Statutory and Non Statutory Meeting Schedule - NAAC Mock Audit - Budget 2016-17 - GATE Examination, Amendment In R14 - Target For 2016-17 – Sports - Workload Faculty and Subject Matrix - Library Usage - DAB, BOS Process Manual - R15 Amendment In Human Excellence -OBE- Management Funds For Research Projects - Industry Labs status - Smart Cities status - Placement Updates - Industry Oriented Program

Action Items:

Codes: *A: Action*

C: Comment

D: Decision

R: Recommendation

Item	Code	Description	Responsibility	Due Date
1	INSTITUTIONAL			
	D	STATUTORY AND NON STATUTORY MEETING SCHEDULE The meeting schedule for statutory and non-statutory committees has been published and previous minutes were reviewed.	Principal	
	D	NAAC MOCK AUDIT NAAC Mock Audit is on 16 th and 17 th July – Saturday and Sunday. All HODs to keep the documents related to SSR to be ready. Criteria owners to keep the files and records ready. Email will be sent to all HODs. All HODs to submit data as per the Circular No. 169 dated 29.06.2016.	Principal	16.07.2016 & 17.07.2016

	D	BUDGET 2016-17 Computers for 2016-17 will be discussed separately. Mechanical cluster meeting was conducted on 04 th July. Electrical cluster – 11 th July 3.15 p.m Computing, TXT, Bio cluster – 12 th July Consumables and R & M indents have got approved and they have been sent to purchase department.	AO	11.07.2016 12.07.2016
	D	GATE EXAMINATION, PUBLIC SECTOR GATE coaching classes and public sector awareness camp were conducted on 2 nd July 2016. Importance of public sector was briefed in the camp. Students from all the departments showed interest. Further proceedings are in progress. Tuesday 7 th and 8 th hour will be GATE coaching classes for MCE students. AMENDMENT IN R14 Comprehensive examination similar to GATE examination has been suggested and discussion was done. In 7 th semester, it can be given as an additional professional elective. It can be a 3 credit course and self study. A passed student of this course can drop one elective in the 8 th semester. This is to be discussed in the subsequent meetings.		
	C	TARGET FOR 2016-17 Institutional / Department targets can be drilled down to faculty targets.	Mr. K.S. Lakshmanan	
	C	SPORTS Nearly 450 students are participating in the various sports training program. In addition to the PED regular staff, 8 additional coaches are appointed on part time basis. KICS (Dr. Arutselvar. N. Mahalingam Trophy) is to be organized for the 13 th year consecutively at KCT.	PED – Dr. V. Albert Prem Kumar	Aug 12,13,14 th
2	ACADEMICS			

	D	WORKLOAD OF FACULTY AND SUBJECT MATRIX All the departments have given the workload and matrix. All HODs to ensure that junior classes have well qualified faculty to handle classes. Class advisor should have minimum of 5 years experience.	Principal	
	D	LIBRARY USAGE Based on the library committee meeting, suggestions have been taken to (i) Improve maximum usage of library by students (ii) Staff usage pattern and levels (iii) Weekly teams and books – discussion can be done (iv) Enhance communication between department library and central library.	Dr. P.K. Giridharan	
	D	DAB, BOS PROCESS MANUAL COE is asked to submit the manual on or before 13 th July 2016.	Prof. T.R. Sukumar - COE	13.07.2016
	D	Discussions on R15 Amendment in Human Excellence One credit course for 15 hours. It will be accounted for the inclusion of CGPA. It will be offered from 1 to 7 semesters. Only CAM for 100 marks. Evaluation will be on 3 aspects – Yoga for 40 marks, Assignment 10 marks, Term End Examination (Internal) 50 marks. QP pattern is as follows: 1. 5 questions x10 marks (5 Out of 7) 2. 10x2 = 20 marks and 3x10 = 30 marks (3 Out of 4) The students can re-register (lack of attendance), and reappear, if failed.	Prof. S. Bhaskar & HOD - EIE	
	C	K16 - A52 A format for the project owners and the list of projects has been identified and will be implemented soon.	Principal	

	A	OBE Faculty training on OBE to be organised during September 2016	Prof. S. Bhaskar	
3	RESEARCH			
	D	Management Funds For Research Progress Management has approved 20 projects for a value of Rs. 32.07 Lakhs. The list of phase I is announced. PIs are to raise indents and commence the projects immediately. Phase II – The HODs to request the concerned researchers to submit clarifications to Dr. R. Manivel. 03 rd October is the due date for submission of project proposals (new and revised). Dr. C. Udhaya Shankar to discuss research projects on solar PV grid.	Prof. R. Manivel	11.07.2016
	C	INDUSTRY LABS Mechatronics, Electrical and Electronics Engineering and Textile Engineering Departments are requested to identify industries and set up a Lab in KCT along with their support	HODS	
	D	SMART CITIES – STATUS Planning to establish research centre on Smart cities. To identify one person – yet to join and on the process of a project to make smart Saravanampatti. International conference is also planned and requested the support of the departments like CSE, IT, ECE, EEE, ME, MCE.	HOD - Civil	
4	PLACEMENT			
	D	PLACEMENT UPDATES The list of companies visiting KCT in the month of July to September to be mailed to HODs.	Placement Officer	04.07.2016 to 06.07.2016
5	LONG TERM PROGRESS			

	C	INDUSTRY ORIENTED PROGRAM Those departments who do not have PG can plan the same along with an industry and provide state of the art PG Program. Other departments can consider changing to an industry supported PG program.	Principal	
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Date: 05.07.2016



PRINCIPAL