



(An Autonomous Institution affiliated to Anna University, Chennai)

INTERNAL QUALITY ASSURANCE CELL

MINUTES OF MEETING

Committee: Internal Quality Assurance Cell		Meeting No: KCT / IQAC / 2021-22 / 01
Meeting Date: 29.09.2021, 04:00 p.m.		Meeting Platform : MS Teams(online)
Members Present		
Name	Designation	Designation as per IQAC guidelines
Dr. D. Saravanan	Principal	Chairperson
Mr. G.Muniasamy	Executive Officer	Management Member
Dr. V. Vijilesh	Assistant Dean - OSA	Senior Administrative Officers
Dr. P. Vasuki	Controller of Examinations	
Mr. P. Jeeva Kalyana Sundaram	Administrative Officer	
Dr.P.Devaki	Professor & HoD / CSE	Faculty Members
Dr. C.Velmurugan	Professor & HoD / ME	
Dr. A.Amsaveni	Professor / ECE	
Mr S Sivakumar	Associate Professor / AUE	
Dr.S.Nithya Priya	Assistant Professor / BT	
Dr. K. Ramadevi	Professor / CE	
Dr. Mary Cherian	Professor & HoD / MBA	
Mr. Narendra Gopal	Head, Training and research Publications, ICT Academy, Coimbatore	Member - Local Society
Mr. Amit Kumar Prasad	Petexx India, Director Operations, Tiruppur	Industrialist
Mr. Prabhu N.D	Managing Director, Six Phrase, Coimbatore	Alumni
Ms. Reena Dharshini S	Student/ CSE , 18BCS099	Student
Dr.S.Selvanayaki	AP(SRG), SFS/Mathematics	Coordinator, IQAC

Agenda:

1. Curricular Aspects
2. Teaching - Learning Process
3. Research Activities
4. Graduate Outcomes
5. Faculty Empowerment Strategies
6. Quality Assurance Activities

Action ItemsCodes: **A:** Action**C:** Comment**D:** Decision**R:** Recommendation

Item	Code	Description	Responsibility
1	C	Members of IQAC approved the minutes of meeting held on 29.06.2021	IQAC Coordinator
2	D	Following three new programs were proposed for upcoming academic year. <ul style="list-style-type: none"> ▪ M.Tech. - Defence Technology ▪ MBA - Project Management ▪ MBA - Agri Business Management Curriculum and syllabus were developed and approved by the Academic Council on 4/8/2021 and 18/9/2021, respectively.	Principal
3	C	Activities of the first quarter were presented. In terms of curricular aspects, the institution organized 4 one-credit courses, 6 value-added courses, 6 alumni talks, 6 workshops, and 43 guest lectures/webinars.	
4	A	Teaching-Learning process <ul style="list-style-type: none"> • Student Satisfaction Survey on Teaching-Learning is collected, analysed and presented in the forum. HoDs were notified of the survey results and directed to take the necessary actions. • Academic audit has been started for the Current Year to monitor Course Delivery. • Based on student feedback, the number of synchronous class hours has been increased for all courses. 	HoDs
5	A	Research - During the month of June to August <ul style="list-style-type: none"> • 53 papers were published by faculty members in Scopus/ WoS journals and 21 papers in other reputed journals; it was informed that h-index of the institution is 43 in Scopus and 38 in Web of Science. • Three books and 18 chapters in different books have been contributed by faculty. • KCT faculty members presented 177 research papers and reviewed 260 papers for various journals and conferences. • During this time, 8 patents were filed, 7 published, and 2 were granted. • Four MoUs were signed during this period. • Presented and discussed the (i) Sabbatical Leave Policy, (ii) Amendments in Research Policy, SOP for Seed grant (iii) Ethics and Values Policy and (iv) IPR Policy 	Faculty members

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6	C	<ul style="list-style-type: none"> ▪ International Conference on Materials Research in Science and Engineering KMRSE'21 was organised along with American Institute of Physics with 261 research articles ▪ International Virtual Conference on Interdisciplinary Approaches to Education Research and Language Teaching- ICERLT-2021 was organized in collaboration with the English Department of Prince Sattam Bin Abdulaziz University in Saudi Arabia. 	
7	D	<p>Graduate Outcomes</p> <ul style="list-style-type: none"> • Career guidance, Career awareness initiatives and the placement Statistics during the period is presented. • Graduate Outcomes were discussed, and external member Dr. Narendra Gopal suggested that the retention rates of students placed in the company be tracked. He also suggests that students be made aware of entrepreneurial opportunities in order to improve the graduate outcomes. • Administrative Officer suggested that mentors can keep track of the students who have graduated and their current status. • Mr. Amit Kumar Prasad mentioned that the Alumni Cell could help with this. 	Placement cell / Departments / Alumni Cell
8		<p>Faculty Empowerment Activities</p> <ul style="list-style-type: none"> • Faculty development programs organized by the departments, KLDA and KOED were presented. Also the interest of faculty in attending FDP/STTP/Training programs to improve their professional skills is reviewed through the number of programs they attended. • Awards received by faculty and Student were presented. 	Faculty Members
9	A	<p>Quality Initiatives</p> <ul style="list-style-type: none"> ▪ There were discussions on how to increase PG admissions. Members suggested that program be offered part-time or full-time jointly with industry, and PG programmes be narrowed down to a specific domain rather than generic focus. ▪ Members agreed to Dr. Narendra Gopal's suggestion to accept all modes of virtual internship, as well as the student representative's statement that mentors must provide assistance in choosing a domain-specific internship. ▪ CoE explained the delay in publishing the results was due to software migration, and she informed that COE team need manpower to publish results at the earliest ▪ Mr.Amit Kumar Prasad appreciated the talk series arranged 	Principal

Item	Code	Description	Responsibility
		with Alumni however expressed concern about the less number of students who attend such events.	

The meeting was concluded with IQAC coordinator expressing gratitude to all the Members for constructive and valuable guidance and support.


IQAC Coordinator

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