



KUMARAGURU
college of technology
character is life

(An Autonomous Institution affiliated to Anna University, Chennai)

INTERNAL QUALITY ASSURANCE CELL

MINUTES OF MEETING

Committee Name: Internal Quality Assurance Cell		Meeting No: 01/2022-23
Meeting Date: 08. 10. 2022, 3.30 p.m.		Venue: IQAC Office
Members Present		
Name	Designation	Designation as per NAAC guidelines
Dr. D. Saravanan	Principal	Chairperson
Mr. G.Muniasamy	Executive Officer	Management Member
Dr.V.Vijilesh	Assistant Dean – Office of Student Affairs	Senior Administrative Officers
Dr.M. Ezhilarasi	Associate Dean - Academic Affairs & Compliance	
Mr. P. Jeeva Kalyana Sundaram	Administrative Officer	
Mr. A.Pavendhan	Associate Dean – TXT & FT	
Mr. V.R. Raghuveer	Director, Kumaraguru School of Innovation	Faculty members
Dr.P.Devaki	Professor & HoD / CSE	
Dr. K. Sundararaj	Professor & HoD / AE	
Dr. Vinohar Stephen Rapheal	Associate Professor / BT	
Dr. K.Akila	Associate Professor / MCE	
Dr S. Sangeetha	Associate Professor MBA	
Ms.C.Bharathi Priya	Assistant Professor / CSE	
Dr.S.Selvanayaki	AP-III, SFS/Mathematics	Coordinator, IQAC

Agenda of the meeting :

1. Plan for the year 2022-23
2. BoS Meeting
3. Curriculum Revision
4. NBA Accreditation and NIRF Ranking
5. Question Paper Pattern

The Coordinator, IQAC extended a warm welcome to all the members of the IQAC Core Committee

Action Items:**Codes: A: Action****C: Comment****D: Decision****R: Recommendation**

Item	Code	Description	Responsibility
1	D	Plan for the year 2022-23 and academic schedule were presented and acceptance received from the members.	IQAC Coordinator
2	D	Benchmark for academic, administrative and academic support departments were discussed. Inputs were received from the members to change the Benchmark from the members.	IQAC Coordinator
3	A	Principal informed Department of Academics to work on the revision of curriculum for the year 2023-24 and draft version to be presented in the next meeting.	DOA
4	A	PAC, DAB and BoS meetings of all the Departments to be conducted before December 2022 as per the calendar.	Dr. S. Sundaresan and Dr. B. Senthilkumar
5	A	Data for NIRF Ranking to be submitted by the departments for review before uploading it in the portal.	Dr. Alagumeenakshi
6	C	Self Assessment Report for NBA Accreditation is submitted and the Peer Team visit is expected for the following UG and PG programmes. UG: Automobile Engineering, Electronics and Communication Engineering, Information Technology and Fashion Technology . PG: Structural Engineering, Environment Engineering, Embedded System Technologies, Computer Science and Engineering, Bio technology and Industrial Engineering.	Respective Departments

7	A	After the discussion with a team of faculty members, minor changes were done in the question paper pattern of continuous assessment tests and is presented for approval.	COE
8	C	Result analysis for the even semester, placement statistics for the year 2021-22 were projected.	
9	A	Internal and external academic audit plan and schedule were presented and approved.	Head Audit

S. Suresh
10/10/23
IQAC Coordinator

(Dr. S. Subramanyam)

S. Suresh
Principal (IQAC Chairperson)