



**KUMARAGURU**  
college of technology  
character is life

(An Autonomous Institution affiliated to Anna University, Chennai)

**INTERNAL QUALITY ASSURANCE CELL**

**MINUTES OF MEETING**

<b>Committee name: Internal Quality Assurance Cell</b>		<b>Meeting no: 02/2022-23</b>
<b>Meeting Date: 30.12.2022, 12.30 p.m.</b>		<b>Meeting Platform : MS Teams(online)</b>
<b>Members Present</b>		
<b>Name</b>	<b>Designation</b>	<b>Designation as per NAAC guidelines</b>
Dr. D. Saravanan	Principal	Chairperson
Mr. G.Muniasamy	Executive Officer	Management Member
Dr.V.Vijilesh	Assistant Dean – Office of Student Affairs	Senior Administrative Officers
Dr.M. Ezhilarasi	Associate Dean - Academic Affairs & Compliance	
Mr. P. Jeeva Kalyana Sundaram	Administrative Officer	
Mr. A.Pavendhan	Associate Dean – TXT & FT	
Mr. V.R. Raghuv eer	Director, Kumaraguru School of Innovation	Faculty members
Dr.P.Devaki	Professor & HoD / CSE	
Mr. Vinohar Stephen Rapheal	Associate Professor / BT	
Dr. K.Akila	Associate Professor / MCE	
Dr S. Sangeetha	Associate Professor MBA	
Ms.C.Bharathi Priya	Assistant Professor / CSE	
Mr. Prasanna CP	Assistant Manager, Bosch	Employer
Dr. G.Saravanan	New product and Strategy Manager, Caterpillar India	Industrialist
Ms. R.Kanchana Devi	Associate director, Cognizant, Coimbatore	Alumni

Dr.M.Jayakumar	Retired Professor, Bharathiar University, Coimbatore	Local society
Mr. James Philip	Shaun James 21BEI037 Instrumentation Engineer	Parent
Dr.S.Selvanayaki	AP-III, SFS/Mathematics	Coordinator, IQAC

**Meet Link:** [Click here to join the meeting](#)

**Agenda:**

1. Targets for the year 2022-23
2. Curriculum revision

Dr.D.Saravanan, Principal of KCT, welcomed all members of the IQAC Core Committee and introduced the new members.

**Action Items:**

**Codes:** A: Action

C: Comment

D: Decision

R: Recommendation

Item	Code	Description	Responsibility
1	C	Meeting started with the presentation of the objective of IQAC , functions of IQAC and quality policy of KCT- IQAC. Dr. M. Jayakumar Retd Professor, Bharatiyar University suggested to include the ways to achieve the Quality policy in the statement.	IQAC Coordinator
2	A	Targets for the year 2022-23 are presented under 5 Categories viz., (i) Curricular aspects, (ii) Teaching - Learning Evaluation, (ii) Research, Innovation and Extension, (iv) Student Support and Progression and (v) Faculty Empowerment. Dr. G.Saravanan, Strategy Manager, Caterpillar suggested to include the timeline and the plan to execute for the points. He also insisted on including industry representatives in the decision-making process for the new courses, so that the students will be industry ready.	IQAC Coordinator
3	C	Dr. M. Jayakumar suggested incorporating a few qualitative aspects, such as experiential learning, into the target and conducting a mid-term review. He recommended to experiment CDIO approach and Principal replied that we are following ADDIE approach and both are more or less similar. Dr. M. Jayakumar also agreed.	IQAC Coordinator
4	A	Dr. M. Jayakumar further added to offer skillsets to students by blending Mechanical and Electronics.	Principal and HoDs

5	C A	Mr Prasanna CP, Assistant Manager, BOSCH, suggested to include timeline, purpose, how to achieve and the benefits of it in the KPI. He also suggested to include the target for the number collaborations by KCT with industry.  He also stated that faculty members must visit industries on a regular basis in order to gain and update the knowledge on the technology applied in industry. For the purpose KCT need to establish alliance with 3 or 5 companies / industries of different fields and build a relation to provide the support. He added that though Engineering students have Technical competency, they need to be trained in mechanical and soft skills as well.	IQAC Coordinator
6	C	Ms. R.Kanchana Devi, Associate Director at Cognizant, suggested that quality goals and KPIs be aligned with faculty, students, and the environment. She also mentioned that hackathons could be held to help students develop technical skills, and it was revealed that KCT is hosting two to three such events based on industry problems.	
7	A	Mr. Vinohar Stephen Rapheal presented the overview of the Revision of Curriculum and syllabi. Dual Major, Minor Specialization concepts were appreciated. Individual learning styles, remedial Programmes, digitalization of content , automation of assessment were discussed. Learning of Physics, New material Chemistry and centre of Excellence were put into discussion.	DoA
8	C	Dr. M. Ezhilarasi replied to the team regarding foreign languages and Project based learning.	
9	D	Steps to be taken to hold hand the faculty members pursuing Ph.D to complete within a stipulated period of time were discussed.	Principal

The Coordinator, IQAC thanked the external members for making it convenient to attend the meeting in spite of their busy schedule.



IQAC Coordinator  
(Dr. S. Selvanayagi)



Principal  
(IQAC Chairperson)