



**KUMARAGURU**  
college of technology  
character is life

(An Autonomous Institution affiliated to Anna University, Chennai)

**INTERNAL QUALITY ASSURANCE CELL**

**MINUTES OF MEETING**

<b>Committee name: Internal Quality Assurance Cell</b>		<b>Meeting no: 03/2021-22</b>
<b>Meeting Date: 11.05.2022, 12.30 p.m.</b>		<b>Meeting Platform : MS Teams(online)</b>
<b>Members Present</b>		
<b>Name</b>	<b>Designation</b>	<b>Designation as per NAAC guidelines</b>
Dr. D. Saravanan	Principal	Chairperson
Mr. G.Muniasamy	Executive Officer	Management Member
Dr. P.Vasuki	Professor/MCE	Senior Administrative officers
Mr. P. Jeeva Kalyana Sundaram	Administrative Officer	
Dr.P.Devaki	Professor & HoD / CSE	Faculty members
Dr. C.Velmurugan	Professor & HoD / ME	
Dr. A.Amsaveni	Professor / ECE	
Mr S Sivakumar	Associate Professor / AUE	
Dr.S.Nithya Priya	Assistant Professor / BT	
Dr. K. Ramadevi	Professor / CE	
Dr. Mary Cherian	Professor & HoD / MBA	
Mr. Narendra Gopal	Head, Training and research Publications, ICT Academy	Local Society People
Mr. Prabhu N.D	Managing Director, Six Phrase, Coimbatore	Alumni
Ms. Reena Dharshini S	Student/ CSE , 18BCS099	Student
Dr.S.Selvanayaki	AP(SRG), SFS/Mathematics	Coordinator, IQAC

**Meet Link:** [Click here to join the meeting](#)

### Action taken report on Previous Meeting dated 11.02.2022

1. To discuss the metric focussed by Accreditation bodies -Discussed in Third IQAC Meeting

#### Agenda:

1. Confirmation of Previous IQAC Meeting Minutes dated 11.02.2022
2. Approval for AQAR 2020-21
3. Discussion on the preparation for NAAC Peer team Visit

#### Action Items:

Codes: A: Action

C: Comment

D: Decision

R: Recommendation

Item	Code	Description	Responsibility
1	C	Members of IQAC approved the minutes of meeting held on 11.02.2022	IQAC Coordinator
2	D	Annual Quality Assurance report was presented before the committee and it was approved unanimously by all the members. Executive Officer ensured that the financial statements are uploaded with the approval of auditor.	
3	C	NAAC Peer Team visit is scheduled on 01 July 2022 and 02 July 2022. Discussions were made regarding the preparation for the visit.	IQAC Coordinator
4	A	The IQAC Member Dr. Narendra Gopal shared his views on the Qualitative metric 2.3.2 - " Teachers use ICT enabled tools including online resources for effective teaching and learning process" . He suggested that the faculty members should be aware of the copyright issues in using online materials and the institution needs to have a policy / strategy to preserve the unique teaching and other assets owned/prepared by the faculty of KCT.	HoDs

The meeting was concluded by the IQAC coordinator, expressing gratitude to all members for their constructive and valuable guidance and support.

IQAC Coordinator

(S. Selwanayaki)

Principal

(IQAC Chairperson)

Principal  
Kumaraguru College of Technology  
Coimbatore - 641 049.