KUMARAGURU
college of technology
character is life

Event Report (Events Organised)

1.	Department	:	**Information Technology**
2.	**Name of the event**	:	**Why IT?**
3.	**Event – id (AAD No.)**	:	**(O)9298**
4.	**Event Date**	:	**20.09.21 (Monday)**
5.	**Co-ordinated by (Name(s) and Designation)**	:	**G.Prema Arokia Mary, AP/IT**
6.	**No. of participants attended** *(Please attach the list of internal and external participants with full institutional address, contact no. email ID)*	:	Internal Participants: No. of students:20 No. of faculty/Research Scholars/Other: 0 External Participants: No. of students: 0 No. of faculty/Research Scholars:0 Others:0
7.	**Sponsored by**	:	If KCT (Amount in Rs.):nil If External agency, Name of the agency: Amount:
8.	**Amount Utilized**	:	Nil
9.	**Amount Returned**	:	nil

Participant list (from item 6):

Name / Roll num						
Sruthi K . 19BIT009						
Kiran Shrinivaas S . 19BIT016						
Subbiah Surya Kumar.J . 20BIT057						
Akshaya Nagalakshmi K . 18BIT006						
Sneha M . 19BIT045						
Harini K R . 19BIT028						
Tamilselvan P . 19BIT044						
Arunkumar K . 18BIT008						
Arul Murugavel B . 19BIT011						

		Following data are generated/ not generated (If yes, append the copy under S.No.15)		
10.	**(i) Invitation**	:	Yes	
	(ii) Agenda	:	Yes	
	(iii) Video (10 to 15 minutes)	:	No	
	(iv) Consolidated video (max 2 to 3 minutes)	:	No	
	(v) Newspaper cutting enclosed	:	No	
11.	**An Overview of the event (Two page report):** *(A brief description of each address from Welcome address to Vote of Thanks and Feedback)* **_Suggestive:_** *1.Welcome address can cover the objectives of the event* *2. Presidential address can cover the relevance of the topic to the audience (Students / Faculty)* *3. The Resource Person's address will be on the topic* *4. The person who propose the vote of thanks will start with the summary of the program, highlighting one point of each address and then propose the vote of Thanks)*	:	It was an interactive session where seniors guide the juniors in their career path. Here the juniors asked their questions regarding the department, its scope, opportunities and their experience regarding their placement. Some useful tips were given and seniors guided the juniors to not do the same mistakes that they had done.	

12.	**Outcome of the Event:**	:	To create a strong bond between the seniors and juniors and have some quality interactions regarding our department, opportunities and placements.

13. Event Permission Form *(To be inserted as image below):*

KUMARAGURU COLLEGE OF TECHNOLOGY, COIMBATORE – 641 049
ORGANISING EVENT / PROGRAMME - PERMISSION & EXPENDITURE APPROVAL FORM - ACADEMIC

Department Name :	Information Technology			Faculty In-Charge:	G.Prema Arokia Mary,AP/IT		Submission Date:	20.9.21	

1	Title of the Event / Programme	Why IT			2. Event Venue:			MS Teams	
3	Details of the Event / Programme. (Draft Agenda / Brouchure to be attached)	Monday			4. Event Date (s): Event Duration (days): Event Time (From.. To):			20.09.21 (Monday)	
5	Purpose / Outcome of the Event / Programme (Details to be attached)	Here the juniors can shoot out their questions regarding the department, its scope, opportunities and their experience regarding their placement. We are gladly inviting the seniors of Information Technology to give some useful tips and guide the juniors			6. Resource persons: Name, Designation, Organisation (Details to be attached)			NIL	

Details of Participants expected	Departments concerned	No of Faculty expected	No of Students expected	No of Industry persons expected	Total No. of Participants	Registration Fee per head (Rs)	For Faculty	For Students	For Industry
KCT- Participants	IT	0	30	0	30 KCT		0	0	0
External – Participants		0	0	0	0 External		0	0	0

TASKS / REQUIREMENTS WITH STATUS, TARGET DATES, FACULTY RESPONSIBLE, EXPENSDITURE & REVENUE ESTIMATED

S. No	Task / Requirements	Details of Tasks / Requirements	Target Date for completion	Faculty Responsible	Qty required	Estimated expenditure (Rs)	Estimated Revenue (Rs)	Remarks / Status
1	Honorarium / Consultancy fee	nil						
2	Momento / Prize, if required	nil						
3	Postage expenses	nil						
4	Media / Advertisement expenses, if required	nil						
5	Printing & Stationery - Poster, Invitation, Banner, Backdrop	nil						
6	Travel & Accomodation expenses, if required	nil						
7	Food - Refreshments & Lunch, if required	nil						
8	Miscellaneous expenses for Stage / Reception, if required	nil						
9	Event Report / Press Release / Archieve submission	nil						
10	Expected Revenue from Registrations fee						0	
11	Sponsorship / Funding expected / applied / obtained							

Total Funds Allotted for Revenue Organising (RO) budget head: (Rs)	625,000	Total Funds Utilised so far for Organising budget head: (Rs)	32,800	Total Expenditure Estimated (Rs)		0	0	
Budget Ref. code for RO Budget head (9 digits - xxDO1RDxx)	ITRO202122-011	Balance Funds available for Organising budget head: (Rs)	592,200	Total Funds required from KCT (Rs)				0

Signature:
Date:

(O)9298

Faculty In-charge	HOD	Head-AAD	PRINCIPAL	JC

14. Photos *(Insert below the photographs with captions):*
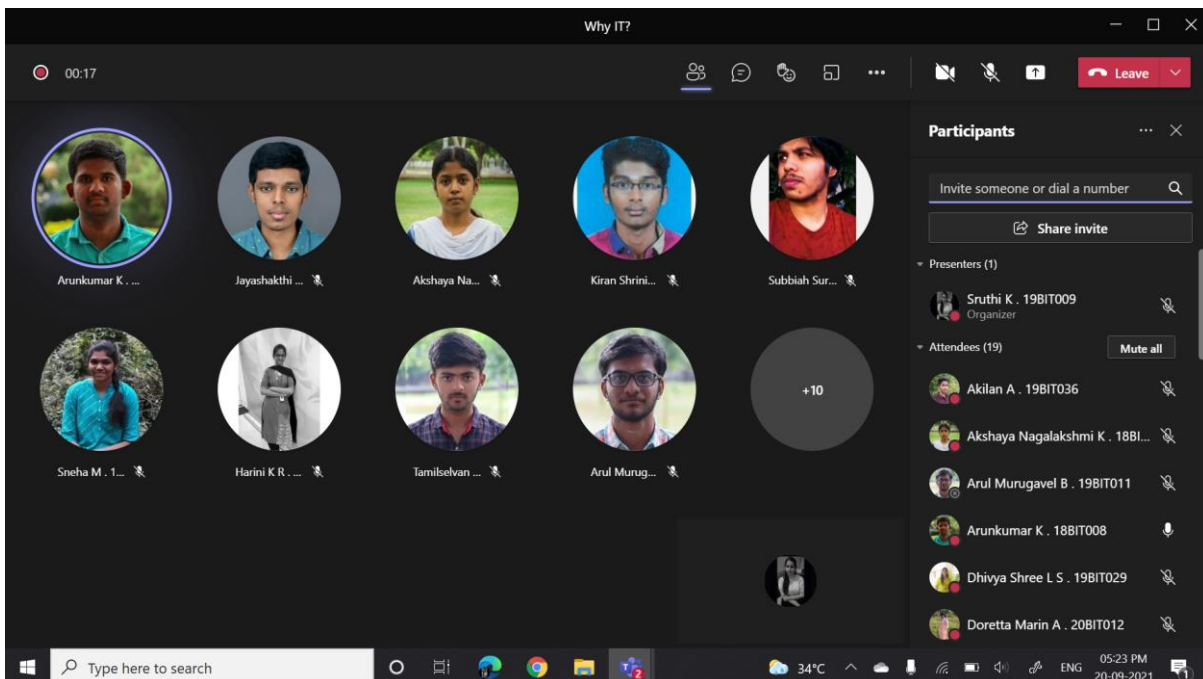
15. **Any other support documents/information** *(Insert below the invitation, agenda, video links, newspaper article cutting, certificate sample copy, approval/sponsorship documents, etc):*

Department Association of Information Technology PRESENTS

Why IT ?

September 20 | 5:00 pm to 6:00 pm
Online session via Microsoft Teams

It is an interactive session where seniors guide the juniors in their career path. Here the juniors can shoot out their questions regarding the department, its scope, opportunities and their experience regarding their placement. We are gladly inviting the seniors of Information Technology to give some useful tips and guide the juniors to not do the same mistakes that they have done.

We the DA of IT are here with an event to create a strong bond between the seniors and juniors and have some quality interactions.

Faculty co-ordinator
Mrs. Prema Arokia Mary
AP | IT

Student co-ordinator
Sruthi K & Arunkumar K

Contact: 9566655677

KUMARAGURU COLLEGE OF TECHNOLOGY

Department of Information Technology

Why IT?

Date: 20.09.2021 (Monday)   **Time:** 05:00pm to 06:30pm

Staff co-ordinator: Prema Arokia Mary G   **Platform:** MS Teams

Agenda

Total Hours: 1 hour

S. No	Time	Topic
1	5:00pm -5:05pm	Welcome address
2	5:05pm -5:40pm	Guidance session
3	5:40pm -5:55pm	Interaction session
4	5:55pm -6:00pm	Vote of thanks