KUMARAGURU
college of technology
character is life

Event Report

1.	Department	:	Information Technology
2.	Name of the event	:	Future Explorers
3.	Event – id (AAD No.)	:	(0) 12374
4.	Event Date	:	25.08.2023
5.	Event Venue	:	Chinnavedampatti Government school
6.	Co-ordinated by (Name(s) and Designation)	:	Ms.G.Prema Arokia Mary, AP II Ms.S.Sathyavathi, AP(SRG)
7.	No. of participants attended	:	**Internal Participants** No. of students: 13 No. of faculty: 2 Research Scholars/Other: nil **External Participants** No. of students: nil No. of faculty/Research Scholars:Nil Others:Nil
8.	Sponsored by	:	Nil
9.	Amount Sanctioned (in Rs) Amount Utilized (in Rs)	: :	Rs.500 Rs. 500

10.	**An Overview of the event report :**
	The Department Association of Information Technology conducted an outreach and promotional campaign at Chinnavedampatti Government School on August 25, 2023. The main objectives of the session were to cultivate an innovative mindset among students and impart practical knowledge on leveraging technology for real-world problem-solving.
	The campaign included sessions on video editing, cyber ethics, and digital marketing. During the video editing session, students received hands-on training to enhance their skills in this creative domain. This not only provided them with a valuable digital skill but also encouraged creative expression in the digital medium.
	Cyber ethics formed a crucial part of the outreach, with students being educated on responsible and ethical technology use. Topics covered included online safety, privacy, and the consequences of cyberbullying. This aimed to equip students with essential knowledge for navigating the digital landscape responsibly.
	The digital marketing session introduced students to the fundamentals of promoting products and services online. Understanding the basics of digital marketing can open up new opportunities for personal and professional growth, empowering students to leverage the internet effectively.
	Overall, the campaign sought to inspire students to view technology as a tool for positive change. By highlighting the potential of technology to address real-world challenges, the Department Association of Information Technology aimed to motivate students to consider careers in technology and innovation. This initiative reflects a commitment to bridging the digital divide and ensuring that students in government schools have access to knowledge and opportunities in the field of information technology.

11. The outcome of the event:

This event is to help and educate the government school students need to use technology and innovation to solve real world problems

12. Event Permission Form:

Kumaraguru College of Technology, Coimbatore-641049
Event Organising Participation cum Advance Request and Settlement Form

Event Type: Organising
Submission Date: 23.8.23

Dept:	IT	Faculty i/c & Design.	Dr.G.Prema Arokia Mary, Ms.S.Sathyavathi	Is it approved in Budget?				Y	
1	Nature of Event	Outreach/Promotional Activity		Target Audience:	School Students		Event Date(s), Duration & Venue:	August 25th 10:00AM Chinnavedampatti Government school	

2	Event Name	Future Explorers	Total Partici-pants:	KCT: 15	Regn. Fee (Rs):	KCT	F:	S:	I:
				Others:		Others	F:	S:	I:

3	Outcomes	1.Provide a platform for our students to demonstrate inter-personal skills, communication, and teaching skills. 2.Foster a sense of responsibility and social consciousness among our college students.	Resource Person(s)	KSI Faculty and Students

TASKS / REQUIREMENTS / RESPONSIBILITY / EXPENSE / ADVANCE AMOUNT REQ.

	Task / Activity	Details / Requirements (Nos.)	Target date for Completion	Total Expense (Rs.)	Advance (Rs) Requested	Advance (Rs) Allotted	Faculty Name with Employee Number / Payable to (details)
4	Honorarium or Program Fee						
5	Memento Req. (no.)						
6	Media / Postage (KCT)						
7	Printing & Stationery						
8	Travel (Outstation & Local)						
9	Accommodation						
10	Food / Refreshments						
11	Registration Kit						
12	KCT Transport Req.	Date:25/08/2023 No. of persons:15 From:KCT To:Chinnavedampatti govt school	31.8.2023	500			Dr.G.Prema Arokia Mary
13	Miscellaneous Items						
14	Total Amount (Rs) – (A)				Approved Budget (Rs.):		

15	Registration Amount (Rs):	Sponsorship Agency & Amount (Rs):	Total Revenue (Rs) – (B):	Total Fund Req (Rs) (A-B):	Total Advance Amount Req. (Rs.):

Faculty Incharge	Centre Head / HoD	HR (A or N/A)	AAD No (O)1234 Head – AAD	Principal	Joint Correspondent

Post Event (Settlement) Processes — Settlement Date:

Advance / Accounts Settlement	Received amt in Rs	Utilized amt in Rs	Verified by (Accounts Section)	Remarks
Honorarium or Program Fee				
Memento Req. (no.)				
Printing & Stationery & Registration Kit				
Travel (Outstation & Local)				
Accommodation				
Food / Refreshments				
Miscellaneous Items				
Balance Amount to be refunded (-) / paid (+).(Rs)				

14. Agenda

KUMARAGURU COLLEGE OF TECHNOLOGY
Department of Information Technology
FUTURE EXPLORERS

Date: 25/08/2023 Time: 9:30am – 12:30 pm

Staff co-ordinator: G.Prema Arokia Mary, AP-II/IT, S.Sathyavathi, AP(SRG)/IT
Student co-ordinator: B.Sabari(21BIT040)

Venue : Government school chinnavedampatti

Time : 9:30 am -12.30 P.M

Date : 25/08/2023

Budget: Rs.500

Agenda:

Total Hours: 3 hrs

S.No.	Time	Topic
1.	9:30-10am	departure
2.	10:15-10:45am	Video editing
3.	10:45-11:15am	Digital marketing
4.	11:15-11:45am	Poster design
5.	11:45-12:00 pm	Cyber ethics
6.	12:00-12:30pm	Note book distribution.

Pictures