



# KUMARAGURU

## college of technology

character is life

### Teacher's Day Event Report


1.	<b>Department</b>	:	Information Technology
2.	<b>Name of the event</b>	:	Teacher's day
3.	<b>Event – id (AAD No.)</b>	:	03-09-2024-(AO)15255
4.	<b>Event Date</b>	:	05.09.2024 (1:45 PM to 3:45 PM)
5.	<b>Event Venue</b>	:	Staff Room of Department of Information Technology, Admin block, KCT
6.	<b>Co-ordinated by (Name(s) and Designation)</b>	:	Dr. V. Sujitha Assistant Professor-III
7.	<b>No. of participants attended</b>	:	<b><u>Internal Participants</u></b> No. of students: 20 No. of faculty: 20 Research Scholars/Other: 0 <b><u>External Participants</u></b> No. of students: nil No. of faculty: nil Research Scholars\ Others:1
8.	<b>Sponsored by</b>	:	Nil
9.	<b>Amount Sanctioned (in rupees)</b>	:	1,800/-

	<b>Amount Utilized (in Rupee)</b>	:	1,800 /-
<b>10.</b>	<b>An Overview of the event report:</b>		<p><b>Key Attendees:</b></p> <ul style="list-style-type: none"> <li>● Dr. Raghuv eer, KSI Director</li> <li>● Dr. Divya Vadlamudi, Associate Director and HOD</li> <li>● Faculty Members</li> </ul> <p>The Teachers' Day event held in the staff room served as a formal celebration of the invaluable contributions of educators. Dr. Raghuv eer and Dr. Divya Vadlamudi graced the occasion, offering words of appreciation that highlighted the significant impact teachers have on students' lives and the educational community as a whole.</p> <p>The event featured a series of engaging activities designed to promote teamwork and camaraderie among the faculty. Fun games were organized, encouraging participation and fostering a spirit of collaboration. These activities not only provided enjoyment but also reinforced the bonds among colleagues.</p>

#### **11. The outcome of the event:**

The Teachers' Day event was a professional and uplifting gathering, successfully combining appreciation, team building, and community spirit, making it a memorable occasion for all attendees.

## 12. Event Permission Form:

	<b>KUMARAGURU COLLEGE OF TECHNOLOGY</b> (An Autonomous Institution) (Approved by AICTE, New Delhi & Affiliated to Anna University, Chennai) <b>COIMBATORE – 641049</b> <b><u>AAD Form</u></b>			
	03-09-2024-(AO)15255			
<b>DEPARTMENT DETAILS</b>				
<b>DEPARTMENT</b>	BIT - INFORMATION TECHNOLOGY	<b>EVENT COORDINATORS</b>	K01760 - SUJITHA V	
<b>ACADEMIC YEAR</b>	2024 - 2025	<b>EVENT PLAN</b>	Teachers Day Celebration	
<b>EVENT TYPE</b>	Department Association Event			
<b>FROM DATE</b>	05/09/2024	<b>TO DATE</b>	05/09/2024	<b>NO OF DAYS</b> 0
<b>EVENT NAME</b>	Teachers Day Celebration	<b>EVENT VENUE</b>	KCT	
<b>EVENT DETAIL</b>	Teachers Day Celebration	<b>EVENT OUTCOME</b>	Teachers honored by the students	

### RESOURCE PERSON DETAILS

S.No	Photo	Name	Designation	Organisation	Remarks
1		NA	NA	NA	NA

### EXPECTED PARTICIPANTS

Participants Expected	Departments Concerned	No of Faculty Expected	No of Students Expected	No of Industry People Expected	Total No. of Participants	Registration Fee Per Head (Rs.)	
						For Faculty	For Student
KCT	KCT Faculty	20	0	0	20	₹0	₹0
External	Others	0	0	0	0	₹0	₹0
<b>TOTAL</b>		20	0	0	20	₹0	₹0

### EXPENDITURES

S.No	Department	Expense Type	Faculty Responsible	Requirements	Target Date	Qty	Amount	Remarks
1	INFORMATION TECHNOLOGY	Food and Refreshments	SUJITHA V	Food and Refreshment	05/09/2024	20	₹1600	Food and Refreshment
2	INFORMATION TECHNOLOGY	Miscellaneous Expenses	SUJITHA V	Decoration	05/09/2024	0	₹200	
<b>TOTAL</b>							₹1800	

### REVENUE GENERATED

S.No	Department	Income Type	Faculty Responsible	Requirements	Target Date	Qty	Amount	Remarks
<b>TOTAL</b>								

**ADDITIONAL EXPENSES**

S.No	Department	Allotted Amount	Additional Expense	Total Amount	Remarks
<b>TOTAL</b>				₹0	

**EVENT FINANCIALS**

Total Budget (Rs.)	Total Revenue Estimated (Rs.)	Total Registration Fee (Rs.)	Total Expenditure Estimated (Rs.)	Total Funds Required from KCT (Rs.)
₹150000.00	₹0.00	₹0.00	₹1800.00	₹1800.00

**EVENT - APPROVAL STATUS**

S.No	Faculty Name	Role	Status	Status Updated Date	Remarks
1	SUJITHA V	Event Co-ordinator	Submitted	03/09/2024	
2	HOD @ IT	HOD	Approved	03/09/2024	Approved
3	HEAD AAD	AAD	Approved	04/09/2024	Nil
4	Dr.Raghuveer V R	KSI Director	Approved	04/09/2024	Approved

*V.N. Reddy*

**KSI Director**

**Post Event - Settlement of Accounts**

Advance / Accounts Settlement	Received Amount (Rs.)	Utilized Amount (Rs.)	Verified By (Accounts Section)	Remarks
Food and Refreshments	1600.00			
Miscellaneous Expenses	200.00			
Balance Amount to be refunded (-) / paid (+).(Rs)		<b>1800.00</b>		

Photo:

